## GRA 310 File Naming Worksheet

To complete this worksheet, replace the bracketed text with the relevant information.

| **File Name** | **Good or Bad?** | **Explanation** |
| --- | --- | --- |
| index.html | Good | First page should always be index.html. This will help me identify this page for my website. |
| page\_1.html | Bad | Needs to be named based on what is on page. This makes it hard to find out what page the information is on, especially if you come back to it later. This will cause me to have to go through each page to find the one I am specifically looking for. |
| menu,red’.html | Bad | Contains an apostrophe which may send wrong codes or mixed signals to the html directory. Will make website have “broken links” or re-direct to wrong location. |
| web\_names\_good.html | Good | Uses hyphens and names the web page. Will help me know what is located on this website page. |
| PageTwo.html | Bad | Does not state what page this is. Should be renamed to state what the page contains. Also has inconsistent upper and lower cases. This will make the website look unprofessional or “glitchy”. |
| page”1”.html | Bad | Uses odd characters which could be misinterpreted and also does not correctly name what page this is. Could lead to a mis-directory on the website. |
| my favorite web page s .html | Bad | Almost, but not quite. Uses spaces, has incorrect spelling, but does tell what is on the page. It will also pop up with %20 in between the letters on the website. |
| my favorite web pages .html | Bad | Has spaces, should have hyphens instead. It will pop up %20 on the website code. |
| red-page.html | Good | States what is on the page and uses correct hyphens instead of spaces. Makes it easy to find website page. |
| page”1”.html | Bad | Same as above, uses odd characters and does not correctly name the page. May re-direct away from website and make the pages hard to find. |
| page-two.html | Bad | Needs to name the page specifically, not just “two”. Makes it confusing to locate page on website. |
| pagetwo.html | Bad | Needs to be renamed to state what the page is. Makes it confusing to locate on website. |
| page\_1 | Bad | Needs to be renamed, does not have the HTML ending. Will not pop up anything on website page directory (broken link). Also does not tell me what is on the page. |
| page(2).html | Bad | Uses odd characters and does not properly name the page. May re-direct away from website. This also does not tell me what is on the page, thus leading to extra work and confusion. |
| menu\_red.html | Good | Specifically names the page and describes content. Makes easy to find menu page on the website and gives a professional look. |
| home<page>.html | Bad | Cannot be called home page, should be called index. Also uses odd characters. This will confuse the user and may re-direct away from website. Makes it confusing for me to find the proper page. |